

Appendix-G19

Life Insurance Corporation of India

Satara Divisional Office

Jeevan Tara Building, Ganpatdas Devi Path,

Opposite Collector Office, Powai Naka, Satara 415001

Financial bid for Hiring of Office premises to be submitted by the vendor

(The rate quoted shall be excluding stamp duty and registration charges)

Name of the Owner / Vendor / Firm: _____

Reference No: _____

No	Details of property	Floor Level	Carpet area of the premises offered in sq. ft.	Basic Rent Per Sq. ft.	Outgoes as Municipal tax, House tax, Property tax, GST, cess &/ or any other levy proportionate amount of Maintenance charges (Society charges, if any) etc per Sq. Ft. of carpet area (Rs. in figure and words)	Gross rent per Sq.ft. of carpet area (Rs. in figure and words)	Total Gross Rent (Rs. in figure and words)
1	2	3	4	5	6	7 = (5+6)	8= (4x7)

Note:

- Vendors shall quote the rate and amount excluding registration and stamp duty charges for execution of lease agreement.
- Carpet area rate: The carpet area rate shall be inclusive of basic rent plus all proportionate statutory charges (i.e. all taxes/ cess present and future – House tax, Property tax, GST and Municipal taxes etc.) Maintenance charges and Service charges like Society charges etc. The rent will be paid from the date of taking possession of the premises. Nothing extra will be paid other than the monthly lease rent. Lease rent is payable in advance before 10th of every month.
- Carpet area measurements: The carpet area measurements shall be as per Bureau of Indian Standards IS No.3861:2002. Joint measurements will be taken in the presence of LIC official and vendor / authorized representative for finalizing the carpet area.
- Validity of offer: The offer should remain valid at least for a period of 3 (three) months to be reckoned from the date of opening of 'Technical Bid'.

Place:**Date:****Signature of vendor with seal**